

**CULTURAL AFFAIRS COMMISSION  
 PLANO MUNICIPAL CENTER  
 1520 K Avenue  
 Training Room A  
 Thursday, May 10, 2018 at 6:00 p.m.**



Item NO.	EXPLANATION
	<p><b>Notice</b> is hereby given that the <b>Cultural Affairs Commission</b> will meet in Special Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:</p> <p><b>1</b> Call to Order/Pledge of Allegiance</p> <p><b>2</b> Approval of Minutes from the April 5, 2018 Cultural Affairs Commission Meeting</p> <p><b>3</b> Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)</p> <p><b>4</b> Presentations from and scoring of Special Event Grant and Urban/Town Center Event Grant Applicants. (limited to 20 minutes per speaker/organization)</p> <p style="padding-left: 40px;">6:10 pm International Festival, International Festival Corp.          6:30 pm Plano Balloon Festival, InTouch Credit Union          6:50 pm Plano ArtFest, Historic Downtown Plano Association          7:10 pm Commissioner Break          7:30 pm 'Neath the Wreath, Junior League of Collin County          7:50 pm AsiaFest '17, Celebrating Asian American Heritage Foundation</p> <p><b>5</b> Comments on Special Event Grant and Urban/Town Center Event Grant applicant presentations</p> <p><b>6</b> Items for Future Discussion/Action</p> <p><b>7</b> Adjournment</p>

**Council Liaisons:** Council Members Angela Miner and Kayci Prince

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the Commission Liaison at (972) 941-5154.

**CULTURAL AFFAIRS COMMISSION  
MEETING MINUTES  
April 5, 2018**

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**COMMISSIONERS PRESENT**

Tom Venner, Chair  
Nadia McInnis, Vice Chair  
Janelle Twyford-Silvis  
Sharon Hirsch  
Courtney Hitt  
Rebecca Anderson  
Chris Downs

**COUNCIL & STAFF PRESENT**

Raini Layne, Sr. Budget Analyst & Cultural Affairs Commission Staff Liaison  
Jennifer Knox-Walker, Assistant City Attorney

The Cultural Affairs Commission meeting was called to order by Chairperson Venner at 6:00 p.m. Thursday, April 5, 2018.

Chairperson Venner led the group in reciting the Pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the March 1, 2018 Cultural Affairs Commission Regular Meeting was made by Commissioner Downs and seconded by Commissioner Twyford-Silvis. The motion passed 4-0.

**AGENDA ITEM NO. 3: COMMENTS OF PUBLIC INTEREST**

No comments of public interest were made.

**AGENDA ITEM NO. 4: REPORTS FROM GRANT RECIPIENTS**

- Celebrating Asian American Heritage Foundation (AsiaFest) - Feroz Alpaiwalla announced that the April kickoff for AsiaFest would be held at Willow Bend Center for the Arts and would include a cultural market with vendor booths, much like a min version of the larger AsiaFest event in May and that the annual Asian Art Exhibit at the Courtyard Theatre would run from April 11 through May 13 with AsiaFest on May 5, 2018.
- Children's Chorus of Collin County - Janie Oliver announced their artist in residence program, Choral Circle, *Sunday on a Monday*, and May 7 events.
- In Touch Credit Union (Plano Balloon Festival) - Jo Via noted that their 2018 event website is underway; they have contracted hotels, and are working vendors; pilots will arriving the Thursday before the event, and everyone else on Friday; approximately 135 rooms will be book during the event.
- Dallas Asian American Youth Orchestra - Nien Hsu presented a recap of March performances, noting their recently formed chamber group performances; performance with

professional opera singers, collaboration with other arts groups at AsiaFest in May; their performance of Beethoven's Symphony No. 5 in June; and their trip to Austria, also in June. Mr. Hsu also noted awards have been received by their conductors a second year in a row, and a professional international choir from Taiwan will be brought over to perform with Dallas Asian American Youth Orchestra.

- Plano Community Band - Jim Windsor reported on their upcoming concerts and noted that all information can be found online on their website. Also in attendance in support of the Plano Community Band was Sheila Windsor.
- Plano Civic Chorus - Connie Smith reported on their recent background musical support to dancers and performance at the Police Officers Memorial; and upcoming performances in Plano ArtFest in late April and Sunset at Memorial Park event on Memorial Day in May.
- Junior League of Collin County, 'Neath the Wreath - Heather Webb reported that they are currently reorganizing their event committee; conducting their jury selection of vendors by and looking for new vendors for the November 2018 event; vendors are selected by category in order to include a broad representation of merchants and appeal to a broad representation of shoppers; and the 2018 event will be the same size as the 2017 event, attracting approximately \$12,000 attendees. Also in attendance in support of the Junior League of Collin County, 'Neath the Wreath event was Beth Webb.
- Art & Drama Centre Theatre - Mario Aguila reported on the wrap up of What's the Rush, an all-African America cast; their membership drive is underway; they have a rock opera coming up; and thanked the Commission and Staff Liaison Layne on the grant application process running smoothly.
- Theatre Britain - Steve Freedman reported that Mary Compton would be the new President; anyone looking to acquire set materials can contact them; all sets and clothing remaining on April 14 would be donated; and thanked the Commission for their support over the years.
- Plano Men of Note - Walt Lammert reported on their spring show in March and noted upcoming rehearsals.
- Chamberlain Performing Arts - Karen Davis reported on upcoming April performances of *Peter & the Wolf* and *Young Persons' Guide to the Orchestra*, as well as their *Community Connections Outreach* program.
- Plano Children's Theatre - Mike Mazur reported on their upcoming summer camp and on their June performances of *The Lion, the Witch and the Wardrobe* and *101 and One Dalmatians Kids*.
- Plano Metropolitan Ballet - Jennifer Denton reported on past events, their *2018 Junior Jubilee: The Wizard of Oz* and their *2018 Plano Dance Festival*.
- ArtCentre of Plano - Suzy Jones reported on their Solo Watercolor Exhibit by Stephen Zhang and on their Mother's Day Tea.
- Rover Dramawerks - Sabino Rubio reported on their performance of *The Merchant of Venice* running from April 28 through May 5.

#### **AGENDA ITEM NO. 5: REPORTS FROM COMMISSIONERS OF EVENTS ATTENDED**

- Commissioners Downs and Anderson had no event attendance to report.
- Commissioner Hitt reported on her attendance at Plano Art Association's *Plein Air* exhibit at Saigling House and the Arts Funding & Leadership Development Workshop produced by Texans for the Arts and Creative Frisco at The Launch Pad in Frisco.
- Commissioner Hirsch reported on her attendance at Rover Dramawerks' *365 Women a Year Festival*; Plano Art Association's *Plein Air* Event Exhibit at Saigling House; and Dallas Asian American Youth Orchestra's *String Concert* in collaboration with Plano Symphony Orchestra at the Charles W. Eisemann Center for Performing Arts in Richardson.

- Commissioner Twyford-Silvis reported on her attendance at Plano Symphony Orchestra's *The Young Artists & Carmina Burana*, produced in collaboration with Dallas County Ballet and Plano Civic Chorus at the Charles W. Eisemann Center for Performing Arts in Richardson.
- Commissioner McInnis reported on her attendance at Plano Symphony Orchestra's *The Young Artists & Carmina Burana*, produced in collaboration with Dallas County Ballet and Plano Civic Chorus; Plano Symphony Orchestra's *Time for Three* at the Charles W. Eisemann Center for Performing Arts in Richardson; Allen Community Theatre's production of *Hollywood Arms* in Allen, Texas; and Rover Dramawerks' *365 Women a Year Festival*.
- Chairperson Venner reported on his attendance at Plano Art Association's *Plein Air* exhibit at Saigling House.

#### **AGENDA ITEM 6: REPORT FROM STAFF LIAISON**

Staff Liaison Layne announced that an increase of \$100,000 for arts grants funding has been requested in the preliminary budget; therefore, Chairperson Venner will present recommendations in both the FY2017-18 capped amount of \$900,000 and in the amount of \$1,000,000, potentially bringing awards to arts organizations closer to the full-score amounts. Staff Liaison Layne also noted that there is one new Special Event Grant applicant and one new Major Arts Grant applicant; and briefly reviewed the online system for Commissioners.

#### **AGENDA ITEM 7: DISCUSSION AND POSSIBLE ACTION ON QUARTERLY NEWSLETTER TO COUNCIL**

Staff Liaison Layne announced City Administration's approval to send a quarterly newsletter to City Council to make them more aware of what is going on in the arts in Plano, and that City procedures have been established; Commissioners discussed how to pool information; responsibility of creating documents; and potentially sending the newsletter monthly and asked Staff Liaison Layne to follow-up with City Administration. Further discussion was moved to the next monthly meeting

#### **AGENDA ITEM 8: ITEMS FOR FUTURE DISCUSSION/ACTION**

There being no further discussion, a motion to adjourn at 7:41 p.m. was made by Commissioner McInnis and seconded by Commissioner Twyford-Silvis. The motion passed 7-0.

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Cultural Affairs Chairperson