

**CITY OF PLANO**  
**PARKS AND RECREATION PLANNING BOARD**  
**NOTICE OF MEETING**

Notice is hereby given that the Parks and Recreation Planning Board will meet in Regular Session at the Oak Point Recreation Center, 6000 Jupiter Road, Plano, Texas, on Tuesday, May 1, 2018 at 6:30 p.m. in compliance with Chapter 551, Government Code, V.T.C.A., the Open Meetings Act, to consider the following:

Call to Order and Pledge of Allegiance

*Mission Statement*

*The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.*

Public Comment

*The Parks and Recreation Planning Board will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda, if appropriate, or responding with factual or policy information. Remarks are limited to five minutes per speaker.*

1. Parks and Recreation Spotlight: Urban Forest Master Plan
2. Approval of Minutes from April 3, 2018 Parks and Recreation Planning Board Meeting
3. Staff and Board Reports
  - a. Park Improvement Projects
  - b. Recreation Division Update
  - c. Special Events
4. Review and Approval of the FY 2018-19 Parks and Recreation Community Investment Program Budget
5. Items for Future Agendas
6. Adjournment

Council Liaisons: Council Members Kayci Prince and Rick Smith

**The Oak Point Recreation Center is wheelchair accessible. A sloped curb entry is available at the south side of the building and special parking is also available. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time. These services can be secured by calling the Parks and Recreation Department's Administrative Coordinator at 972-941-7250.**

**City of Plano  
Parks and Recreation Planning Board  
May 1, 2018 Meeting**

**Agenda Item 1**

***Parks and Recreation Spotlight: Urban Forest Master Plan***

**Summary of Item**

Staff and a consultant will present information regarding the Urban Forest Master Plan. Additional information prior to the meeting can be viewed at <https://www.plano.gov/2993/Urban-Forest-Master-Plan>

**Action Requested**

None.

**Staff Resource**

Angie Kralik

**Time Allotted**

30 minutes (6:30 – 7:00 p.m.)

**City of Plano  
Parks and Recreation Planning Board  
May 1, 2018 Meeting**

**Agenda Item 2**

***Approval of Minutes from April 3, 2018 Parks and Recreation  
Planning Board Meeting***

**Summary of Item**

The minutes from the April 3, 2018 meeting are included in your packet for your review and approval.

**Action Requested**

Approval.

**Staff Resource**

Susan Berger

**Time Allotted**

5 minutes (7:00 – 7:05 p.m.)

**Parks and Recreation Planning Board**  
**Regular Session**  
**April 3, 2018**

**BOARD MEMBERS PRESENT**

Richard Horne, Chair  
Donna de Chabert  
Gail Marks  
Cyndi Rushin  
Drew Wight

**BOARD MEMBERS ABSENT**

Ryan Gebhart  
Doug Shockey

**STAFF MEMBERS PRESENT**

Robin Reeves, Parks and Recreation Director  
Renee Jordan, Chief Park Planner  
Michelle Hawkins, Arts, Culture and Heritage Manager

Richard Horne, Parks and Recreation Planning Board Chair, called the meeting to order at 6:30 p.m., Tuesday, February 6, 2018 at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas. A quorum was present.

Chairperson Horne led the Pledge of Allegiance.

No one appeared to speak during the Comments of Public Interest agenda item.

A motion to approve the minutes from the February 6, 2018 meeting was made by Donna de Chabert, seconded by Gail Marks, and approved 5-0.

Renee Jordan, Chief Park Planner, provided updates on park improvement projects to include Bluebonnet Trail repair; Blue Ridge Park renovation; Santa Fe Trail repair; and Carpenter Park skate park, athletic fields and signal projects. Also updated the Board on design contracts for the master plan and conceptual design of the outdoor aquatic facility at Oak Point Recreation Center, restroom and storage at Arbor Hills Nature Preserve, dog park at Bob Woodruff Park-South, Cottonwood Creek greenbelt (south), Legacy Trail (north), and

Parks and Recreation Planning Board  
Regular Session Minutes  
April 3, 2018

Phase 2 improvements at Oak Point Park Nature Preserve. Work is continuing on the Jack Carter Park master plan to include another community meeting. Construction is pending at Cottonwood Creek greenbelt (north), Plano Transit Village, and Legacy Trail Crossmark section. A Construction Manager at Risk award is pending for Windhaven Meadows Park. The design concept is complete for The Liberty Playground. Renee also provided an update on the Park Fee program; map revisions are complete and a new fee is being developed. The consultant is preparing a recap of the surveys and comments on the Parks, Recreation, Trails and Open Space Master Plan.

Michelle Hawkins, Arts, Culture and Heritage Manager, provided an update on the Texas Toyota Music Revolution that was held in March. She reported the Legacy district is asking City Council's support to apply to the Texas Commission on the Arts for designation as a cultural district. Michelle also reported on upcoming special events.

Ron Smith, Park Services Manager, briefed the Board on past efforts to update the statues within Chapter 15 of the City's Code of Ordinance. One of those policies concerns the feeding of wildlife to include ducks. The decision was made, with the Board's input, to keep the statute to prohibit feeding of wildlife. This information was previously presented to the Board on October 3, 2017. Feeding can cause numerous unintended issues for wildlife and park users. Signs must be posted so police can enforce the ordinance. Ron reported that Charles Elias, a Plano resident, contacted the department because he does not support the ordinance or signs prohibiting the feeding of ducks. Mr. Elias was introduced and he presented information gathered by him while researching this subject. Mr. Elias spoke at length on his position. He had contacted numerous professional organizations who indicated there were not any specific studies based specifically on wildlife at the Dooley Pond.

Renee Jordan provided an update on the Los Rios Golf Course (Rowlett Creek greenbelt) project. A community meeting has been held and an online survey was conducted. Another community meeting is scheduled for April 10. She also briefed the Board on the web page that was developed to provide update on park projects.

Renee Jordan, provided an overview of the FY 2018-19 Community Investment Program.

Parks and Recreation Planning Board  
Regular Session Minutes  
April 3, 2018

Richard Horne, Parks and Recreation Planning Board Chair, solicited the Board for opinions regarding Mr. Charles Elias's presentation. Ron Smith requested the Board provide a recommendation that could be shared with City Council members if needed regarding the feeding of wildlife. After discussion, it was the Board's recommendation to support the statues in Chapter 15 of the Code of Ordinances as written with regards to wildlife policies.

Future agendas items will include approval of the Community Investment Program budget in May and a called meeting in June devoted to the Parks, Recreation, Trails and Open Space Master Plan.

Nothing further was discussed. Chairperson Horne adjourned the meeting at 8:30 p.m.

---

Richard Horne, Chair

---

Date

**City of Plano  
Parks and Recreation Planning Board  
May 1, 2018 Meeting**

**Agenda Item 3**

*Staff and Board Reports*

**Summary of Item**

Staff and Board reports will be provided on the following:

- a. Park Improvement Projects
- b. Recreation Division Update
- c. Special Events

**Action Requested**

None.

**Staff Resource**

- a. Renee Jordan
- b. Colette Hall
- c. Michelle Hawkins

**Time Allotted**

25 minutes (7:05 – 7:30 p.m.)



**City of Plano  
Parks and Recreation Planning Board  
May 1, 2018 Meeting**

**Agenda Item 4**

***Review and Approval of the FY 2018-19 Parks and Recreation  
Community Investment Program Budget***

**Summary of Item**

At your last meeting, Renee Jordan, Chief Park Planner, gave you a preliminary list of Community Investment Program (CIP) projects for your review. The draft CIP budget for Parks and Recreation is included in your packet for your review and approval. The CIP budget will be submitted to the Budget Department this month and to the City Council in July.

**Action Requested**

Approval.

**Staff Resource**

Renee Jordan

**Time Allotted**

15 minutes (7:30 – 7:45 p.m.)

## **FINAL CIP Budget 04/25/18**

### **2018-2019 Park and Recreation CIP Budget**

#### **Recreation Center CIP \$5,950,000**

##### **13 & 17 High Point Tennis Center - \$4,400,000 (Total Bond \$5,000,000)**

Complete renovation to included replacement of the pro-shop, sidewalks, fences, landscaping, irrigation and playground with additional parking improvements and the addition of shade structures.

##### **13 Liberty Recreation Center Expansion - \$1,100,000 (Total Bond \$2,500,000)**

Expansion and renovation to included expanded fitness areas.

##### **17 Oak Point Recreation Center Pools - \$450,000 (Total Bond \$10,000,000)**

Addition of large outdoor pool area with a focus on recreational amenities at Oak Point Recreation Center.

## **FINAL CIP Budget 04/25/18**

### **2018-2019 Park and Recreation CIP Budget**

#### **Park Improvement Projects \$23,950,000**

##### **17 Arbor Hills Nature Preserve \$450,000 (Total Bond \$500,000)**

Additional year-round restrooms to reduce overcrowding at the existing restrooms and drainage and erosion improvements at various locations in the park.

##### **17 Artificial Turf Fields \$5,200,000 (Total Bond \$8,000,000)**

The addition of up to six Artificial Sports Turf Fields at existing athletic sites.

##### **17 Athletic Field Improvements \$125,000 (Total Bond \$2,500,000)**

Additional athletic field lighting on previously unlighted fields, additional fencing, addition of two synthetic turf practice areas, restroom improvements, new irrigation systems, additional spectator fabric shade structures, playground replacements and related improvements at existing athletic sites.

##### **17 Carpenter Park Renovation II \$4,000,000 (Total Bond \$12,000,000)**

The existing improvements at the park were built in 1983. Complete renovation and major improvements to Carpenter Park north of the drainage channel to include improvements for league play and tournaments. Work will include drainage improvements, new lighting, new irrigation system, irrigation well, irrigation ponds, new larger playgrounds, new larger restrooms designed to be open year-round, additional parking, fencing, trail connections and trees.

##### **17 Harrington Park \$1,575,000 (Total Bond \$3,500,000)**

Expansion of Harrington Park to include a trail on the west side of the creek, a pedestrian bridge connecting the east and west sides of the park, replacement of existing asphalt parking lot with new reconfigured parking, new irrigation system, new restrooms, pavilion and playground improvements.

##### **17 High Point Park Maintenance Facility \$2,900,000 (Total Bond \$6,500,000)**

Complete replacement of the existing maintenance facility in Jack Carter Park with a new facility at High Point Park. The existing facility is within the 100 year flood plain, is over 30 years old and is located in conflict with school children's route to school. The existing facility is no longer meeting staff needs for office space and equipment storage. The new facility will be built in a new location out of the flood plain and away from residential development.

##### **17 Jack Carter Park Improvements \$250,000 (Total Bond \$3,500,000)**

Improvements include restoration of the existing maintenance facility site, renovation of the remaining athletic fields, and replacement of athletic field lighting, new irrigation system, new year-round restrooms, additional trails, sand volleyball courts, pickle ball courts and related park improvements.

**17 Land Acquisitions \$5,000,000 (Total Bond \$18,000,000)**

Continued land acquisitions in accordance with the Park Master Plan and to meet needs in underserved areas of the City.

**17 Park Improvements \$1,250,000 (Total Bond \$5,000,000)**

Continued development of parks throughout the city to included sidewalks, trails, trees, playground expansions, lighting, benches, restrooms, picnic areas and other related park improvements. This includes funding to respond to public request or to respond to needs that are unforeseen at this time.

**17 Recreational Trails \$1,500,000 (Total Bond \$5,000,000)**

Continued development of the recreational trail system throughout the City in accordance with the Parks Master Plan and Bicycle Transportation Plan.

**17 Rowlett Creek Greenbelt Phase 1 (Los Rios) \$200,000 (Total Bond \$3,000,000)**

Conversion of the existing golf course to park improvements. Possible improvements may include pavilions, restrooms, trails, and other recreational amenities.

**17 Windhaven Meadows Park \$1,500,000 (Total Bond \$3,000,000)**

Continued development of the park in accordance with the master plan. Improvements may include restrooms, canoe/kayak launch, trails, trees, irrigation and related improvements.

## **FINAL CIP Budget 4/25/18**

### **2018-2019 Park and Recreation CIP Budget**

#### **Park Capital Maintenance Fund \$11,936,400**

##### **Art Facilities Equipment \$77,000**

Replacement of arts facilities equipment such as lighting, hardware and soft goods.

##### **Athletic Field Renovations \$625,000**

General renovation and replacements at athletic fields. Funding is for work at Carpenter Park, Heritage Yards, Archgate Park, Cheyenne Park Old Shepard Place Park, and Sgt. Mike McCreary Sports Field.

##### **Community Park Renovations \$1,100,000**

Renovation and replacement of backstops, sidewalks, shelters, drinking fountains and play equipment at community parks throughout the City: Russell Creek Park

##### **Irrigation Renovations \$650,000**

Irrigation renovations at parks throughout the City: Russell Steindam, Haggard Park, Shawnees Park, Coyote Creek Park, and Lone Star Park.

##### **Irrigation Technology & Mechanical \$415,000**

Replacing aging solar satellite controllers, irrigation pump systems and master valves and irrigation backflow devices.

##### **Liberty Recreation Center \$400,000**

Funding for the renovation of the center to include the pool and exterior.

##### **Lighting Replacements \$500,000**

Replacement of light poles and lighting systems in parks throughout the City as needed: 18-19 funding is for Cheyenne Park.

##### **Living Screen Replacements \$405,000**

Replacement of Photinia hedges adjacent to major thoroughfares in locations throughout the City.

##### **Median Renovations \$350,000**

General repairs and renovation of medians throughout the city including tree replacements, turf replacements, leveling of utility boxes and repairs to City entry features.

##### **Neighborhood Park Renovations \$1,800,000**

Renovation and replacement of backstops, sidewalks, shelters, drinking fountains and play equipment at neighborhood parks throughout the City. Glen Meadows and Evans.

**Park & Facility Signage Replacement \$160,000**

Repair and replacement of signs in parks. Upgrading of recreation center signage throughout the City.

**Park Restoration \$660,000**

Includes cleanup of illegal dumping on park land as needed, removal of structures on park land, restoration of areas disturbed by drainage and erosion problems.

**Park Structures & Equipment \$550,000**

Repair and replace park structures and equipment including pavilion repairs, park lighting and electrical replacements, picnic table replacements, utility repairs, trash receptacles, equipment replacements and fence replacements.

**Plano Event Center Enhancements \$250,000**

Renovations of the parking lot and exterior grounds to include site-wide landscape and irrigation renovations.

**Playground Replacement \$450,000**

Replacement of aging playground equipment and surfacing to meet ADA requirements.

**Pool Equipment \$232,600**

Replacement of pumps, filters, pool plaster slides and other recreational features at pools.

**Public Building Landscape Renovations \$711,800**

Replace landscape beds, shrubs, trees, irrigation systems and associated improvements at public buildings: Fire Station 12, Davis Library, Haggard Library, Harrington Library, Oak Point Recreation Center.

**Recreation Facility Replacements \$100,000**

Replacement of recreation center equipment

**Restroom Renovations \$1,000,000**

Replacement of fixtures, doors, roofing and at various restrooms throughout the park system.

**Shawnee Park \$50,000**

Renovation of disc golf course.

**Silt Removal \$500,000**

On-going silt removal at trail underpasses within creek channels and at park ponds at various locations: White Rock Trail Park, Shawnee Park, Prairie Meadow Park, Hoblitzelle Park.

**Trail Repairs \$850,000**

Trail repairs throughout the park system.

**Tree Replacements \$100,000**

Replacement of trees on City property throughout the City.

## **FINAL CIP Budget 04/25/18**

### **2018-2019 Park and Recreation CIP Budget**

**Park Fee Program \$889,300**

#### **Chisholm Trail – Area 6 \$65,000**

Construction of trail on the west side of the creek between 15<sup>th</sup> Street and Park Boulevard.

#### **Cottonwood Creek Greenbelt Trail – Area 1 \$150,000**

Construction of trail between Park Boulevard and the Stoney Hollow neighborhood.

#### **Hoblitzelle Trail Connection – Area 4 \$205,450**

Construction of trail on the east side of the creek providing a connection to the Hedgcoxe pedestrian underpass to Allen.

#### **Jack Carter Park Trails – Area 8 \$268,850**

Construction of trail identified in the Jack Carter Master Plan.

#### **Legacy Trail – Area 12 \$200,000**

Construction of trail north and south of McDermott.



**City of Plano  
Parks and Recreation Planning Board  
May 1, 2018 Meeting**

**Agenda Item 5**

*Items for Future Agendas*

**Summary of Item**

Identify items for future agenda items.

**Action Requested**

Discussion.

**Resource**

Board Members

**Time Allotted**

5 minutes (7:45 – 7:50 p.m.)

**CITY OF PLANO  
PARKS AND RECREATION PLANNING BOARD**

**For Your Information**

# SPECIAL EVENTS

## PLANO PARKS AND RECREATION DEPARTMENT

### MAY

- 3 Courtyard Texas Music Series: Curtis Grimes at Courtyard
- 4 Cirque Fit at Courtyard
- 4 Dancing at McCall: Bachata
- 4-5 Head for the Cure 5K at Amphitheater at Oak Point Park
- 5 Americana Series: Thieving Birds at McCall Plaza
- 5 Asia Fest in Haggard Park
- 5 Summer registration begins
- 6 Courtyard Theater- Chamberlain Ballet recital
- 8 Chamber of Commerce Distinguished Leadership Award Ceremony
- 10 Downtown Arts District- Art & Wine Walk
- 11 Paws at the Plaza- free dog training- leash walking and basic manners
- 11-12 Courtyard Theater- Christ Central Church presents *Strangers on a Pew*
- 12 Amphitheater: Now I Lay Me Down To Sleep Dallas 5K
- 12 Beatles Tribute night- rescheduled
- 12 Americana Series: The Bodarks at McCall Plaza
- 13 Courtyard Theater: Nrutyashala Dance Recital
- 14-20 Cox Playhouse- Shine presents *Willy Wonka Kids*
- 16-19 Courtyard Theater- Ballet Foundation of XXI Century presents *Kaleidoscope*
- 18 Dancing at the Plaza: Zumba – free dance lessons
- 18-19 Special Events Field- Walk to Cure Arthritis
- 19 Water Safety Fair at Carpenter Park Recreation Center open to all ages and anyone wanting to learn more about keeping safe around the water this summer
- 19 Americana Series: The O's at McCall Plaza
- 20 Courtyard Theater- Sree School of Dance presents *Arpanam 2018*
- 22-23 Courtyard Theater & Cox Playhouse- PISD Choir UIL competition
- 24-28 Courtyard theater- Shine presents *Les Miserables*
- 21 Senior Wellness and Information Fair at the Plano Events Center
- 26 Outdoor pools open for Memorial Weekend
- 28 Memorial Day - Administrative Office, Senior Recreation Center and Interurban Museum are closed. Carpenter Park Recreation Center, Jack Carter Pool, Liberty Recreation Center, Oak Point Recreation Center, Rowlinson Natatorium, Tom Muehlenbeck Recreation Center, Pecan Hollow and High Point Tennis Center are open.
- 29-June 2 Courtyard Theater- Ballet Foundation of the XXI Century presents *Cinderella and the Story Book Showcase*

### JUNE

- 1 Dancing at McCall: Salsa
- 3 Downtown Plano: Night Out on 15<sup>th</sup>
- 7 Courtyard Texas Music Series: Bri Bagwell
- 8 McCall Plaza: Paws on the Plaza- free dog lessons- anxiety

\*Note- we will have buskers (street musicians) at McCall Plaza every Wednesday during the lunch hour