

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE PLANO IMPROVEMENT CORPORATION WILL MEET IN THE CITY MANAGER'S CONFERENCE ROOM LOCATED IN SUITE 300 IN THE MUNICIPAL CENTER, 1520 AVENUE K, PLANO, TEXAS AT 9:30 A.M., THURSDAY, DECEMBER 21, 2017

AGENDA

1. Call to Order
2. Public Comments- In accordance with the Open Meeting Act, the Plano Improvement Corporation (PIC), will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda for further consideration. Remarks are limited to (5) five minutes per speaker, with a maximum of (30) thirty total minutes of testimony. Other time restraints may be directed by the Chairman. Specific factual information or an explanation of current policy may be made in response to an inquiry; but any discussion or decision must be limited to a proposal to place the item on a future agenda. Speakers will be notified when speaking time has expired.
3. Approval of Minutes from the June 05, 2017 Meeting
4. Ratify the acceptance, disbursement and administration of funds donated to the PIC for the 2017 Plano Mayor's Summer Internship Program in accordance with the intended purpose of the program.
5. Authorize the acceptance of funds to be donated to the PIC by Liberty Mutual in the amount of \$1,000,000.00 and authorize the Director of Finance or her designee to disburse and administer the funds in accordance with the proposed Memorandum of Understanding between Liberty Mutual and the City of Plano regarding design, construction, operation and maintenance of an inclusive playground at Windhaven Meadows Park.
6. Authorize the acceptance of funds to be donated to the PIC for the 2018 Plano Mayor's Summer Internship Program and authorize the Director of Finance or her designee to disburse and administer the funds in accordance with the intended purpose of the program.
7. Authorize the Director of Finance or her designee, on behalf of the PIC, to accept, disburse and administer funds donated by third parties to the PIC in amount up to and including \$250,000.00 in accordance with the intended purpose of the donations.

8. Authorize the acceptance of funds to be donated to the PIC for the 2018 Plano Families First Program and authorize the Director of Finance or her designee to disburse and administer the funds in accordance with the intended purpose of the program.

9. Adjournment

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. City Manager's Conference Room is located on the third floor. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the Finance Department at 972-941-7135.

**Plano Improvement Corporation
Meeting Minutes
Training Room A
June 5, 2017**

Plano Improvement Corporation Directors Present

Bruce Glasscock, President of the Board
Denise Tacke, Secretary/Treasurer
Mark Israelson, Vice President of the Board

Plano Improvement Corporation Staff Present

Paige Mims, City Attorney
Megan Hostick, Administrative Coordinator

Call to Order

City Manager Bruce Glasscock called the meeting to order at 2:02pm in Training Room A of the Municipal Center, 1520 K Avenue.

Public Comments

There were no comments of public interest.

Items for Plano Improvement Corporation Discussion and Direction:

Agenda Item #3 – Approval of Minutes from the December 28, 2015 Meeting

Vice President of the Board Mark Israelson made a motion to approve minutes, which was seconded by Secretary/Treasurer Denise Tacke. The minutes were approved by unanimous vote.

Agenda Item #4 - Adopt the Corporation Bylaws

City Attorney Paige Mims recommended to adjust the following:

Removal of:

Section Two: “The power to issue bonds and other types of notes”.

Section Five: “Annual meetings”, and replace with “Meeting when necessary”.

Page Three: “Requirement for special rules”, and replace with “Board can prescribe rules relating to business”.

Page Five: “The ability to do wire transfers”.

Page Seven: “Annual Corporate Budgets”, and convert to the “Quarterly Financial Report”.

Page Eight: Seal requirement. Change language to read, “This Corporation does not have a seal”.

Adjustments:

Board of Directors Section: Director of Finance and City Manager will be standing directors. City Council can appoint a Deputy or Assistant City Manager, if a standing director is not available. Deputy City Manager is a council appointed Director who will be appointed every two years. Ms. Mims addressed Mr. Israelson’s term will be over this summer, but will hold the position until council appointment.

General Powers Section: Can accept contributions from third parties without a required meeting to accept, and transfer donations for the benefit of the city consistent with the purpose of the donation.

Officers Section: the City Manager will be the President, the appointed Deputy City Manager will be the Vice President and the Finance Director will be the Secretary/Treasurer.

President of the Board Bruce Glasscock made a motion to approve the bylaws as amended and subject to City Council approval, which was seconded by Mr. Israelson. The bylaws were approved by unanimous vote.

Agenda Item #5 - Election of Officers

Mr. Israelson moved to elect:

Bruce Glasscock as President

Denise Tacke as Secretary/Treasurer

Mark Israelson as Vice President

Ms. Tacke seconded, which was approved by unanimous vote.

There being no further discussion, Mr. Glasscock adjourned the PIC meeting at 2:12pm.